

Farmington Town Board Meeting Minutes

Monday, March 20, 2017

E913 Prairie View Ln

Waupaca, WI 54981

www.farmington-waupaca.com

Call to Order: Meeting was called to order at 7:00 p.m. Chair Caroline Murphy presided. The opening statement was given. Notices were properly published and posted.

Pledge of Allegiance

Roll Call: Caroline Murphy-Chair, Phillip Durrant- Supervisor I, Craig Nelson-Supervisor II, Julie Leaf Clerk-Treasurer, and 16 citizens.

Approve Amended Agenda: A motion by Phil Durrant seconded by Craig Nelson to approve the agenda. Motion carried by unanimous voice vote.

Approve Minutes: A motion by Craig Nelson seconded by Phil Durrant to approve the minutes of the February 20, 2018 Regular Board Meeting. Motion carried by unanimous voice vote.

Approve Financial Report: A motion by Craig Nelson seconded by Phil Durrant to approve financial report subject to audit. Motion carried by unanimous voice vote.

Committee Reports:

Board attended the Towns Assoc, Stevens Point 3/3/017. It covered Top 10 road law questions and legislative updates.

Craig Nelson: Fire Inspection 3/16/2017. Concern on location of fire extinguishers in kitchen to be placed closer to door. Exit signs not lighting when pressing the button will be addressed. All fire extinguishers need updating in 2017.

Phillip Durrant: Parks & Recreation 3/2/2017. Meeting was Informational. Plans are underway for a Vietnam war reenactment in Swan Park, considering August 26 & 27, 2017. Common council has not approved at this time; concern was about the noise directed at Town of Farmington homes. 3 battles on Saturday. 2 on Sunday each about 20 minutes with blank ammunition. Park & Rec will distribute fliers including the affected properties. All "weapons" would be inspected before and during the presentation. Person proposing has 10 years of experience.

Caroline Murphy attended: Zoning 3/9/2017. Legislative conference on Drugs and Heroin met with discussion of drug court. Jerry Murphy, Farmington County Board Representative spoke about his board meeting that had representative from Theda Care speak. Current use includes meth and heroin. Drug Court is the thought to progress on. Currently, non-pushers and non-violent get put to jail. Drug Court will include a judge, citizens from area, and Health & Human Services. If they feel a person is a good candidate for this rehabilitation program, they will be given a choice to participate in it.

Public Input:

Joel Bartel: Regarding the bike trail brochure, Town of Farmington may want to contact Chamber of Commerce to see if room tax (\$200,000.00) can be used to pay for bike trail brochure. Joel would prefer Farmington to use its dollars to pay for roads and not for making bike trail brochures for tourists.

Jerry Murphy: Commented that the idea of checking with Chamber of Commerce to pay for bike trail brochure is a good idea. In addition, he commented, the bike trails in our town and county are not only used by tourists but also by our residents.

Old Business:

Gold Cross AED quote and class offerings on May 20, 2017. Approved in 2014 but never purchased.

Gold Cross Quote is \$1799.99. Up ~\$300 from 2014 quote.

A motion by Craig Nelson seconded by Phillip Durrant to purchase AED for \$1799.99. Motion carried by unanimous voice vote. Training for up to 48 people (16/session) on Saturday, May 20, 2017. Starting at 8:00am and completing at 11:00am. Each session is 1 hour.

New Business:

1) Eric Hendrickson seeking a term for Waupaca County Circuit Court judge spoke.

2) Rural Mutual Liability Insurance policy from April 1, 2017 to April 1, 2018 for total of \$3612.00.

Motion by Craig Nelson seconded by Phillip Durrant to accept the Businessowners Policy and Workers Compensation proposal from Rural Mutual. Motion carried by unanimous voice vote.

3) Resolutions 03-20-17A,B(2017) Plan Commission Member appointments – Robert Karpinski (2 year term), Monica Sperl (2 year term) and David Thoe (1 year term). Motion by Craig Nelson seconded by Phillip Durrant to accept Resolution 03-20-17A,B(2017). Motion carried by unanimous voice vote.

4) Make changes on hall rental information.

Board asked and received public input and suggestions on this topic.

A motion by Phillip Durrant seconded by Craig Nelson to change the rental fee to \$100.00; security deposit to \$200; and the fee to open and close facility will come out of the \$100.00 rental fee; Town of Farmington has 14 days from the date of the function to return the security deposit. Motion carried by unanimous voice vote.

5) Laptop computer for clerk

A motion to by Craig Nelson seconded by Phil Durrant to purchase a laptop not to exceed \$1000. Motion carried by unanimous voice vote.

6) Quick Books changeover for treasurer

Motion by Caroline Murphy seconded by Craig Nelson to convert the accounting system of the town to QuickBooks as presented-QuickBooks 2017 with Payroll Software ~\$230.00; Annual Fee to maintain QuickBooks with Payroll not to exceed \$400.00 annually; Help from an outside source not to exceed \$2000.00, and treasurer resources \$65.00. Motion carried by unanimous voice vote.

7) Operator License-Bartender License Application on background checks.

Consider what other towns are doing and review state statues. Tabled to April, 2017 meeting.

8) Bike Trail brochure quote

Chamber of Commerce will be contacted to see if there are any moneys available to print.

Motion by Phil Durrant seconded by Craig Nelson to approve to pay the balance of the \$109.40 quote to publish bike trail brochure after considering sharing costs with Chamber of Commerce. Motion carried by unanimous voice vote.

9) Land Use Permit application received from Zoning – informational

10) Parcel #05-17-22-4 split into two lots for Daniel & Mary Schroeder at N4028 Morgan Dr.

Motion by Phillip Durrant seconded by Craig Nelson to approve the split of Parcel #05-17-22-4 as described. Motion carried by unanimous voice vote.

11) Roads –

a. Casey Beyersdorf, County Highway Commissioner and Kyle Fischer, County Highway Engineer meeting of February 28, 2017.

The city helps Town of Farmington with 3 culvert areas, Covered Bridge, Otter Dr and Grandview Drive. On Grandview Road, city flushes out leaves etc but refused to clean out culvert because of a pump in the pipe. Pump will not be replaced in this culvert.

- i. Grandview Road drainage problem, will meet in spring to discuss how to prevent this in the future.
- ii. King Road, 3 rod road, usually our roads are 4 rod roads. It is narrow and may even be considered as hazardous. Researching Cyclotrack installed on one side of the road.
- iii. Foley Road has many drop offs. It has several areas where debris collects. Foley Road is a Rustic Road. County Highway and Highway Landscaping Company will meet with Board to discuss putting in a guard rail system.

b. Faulks Bros proposal for 2017 spring road sweeping.

Motion by Craig Nelson seconded by Phillip Durrant to approve the proposal for 2017 Spring Road Sweeping. Motion carried by unanimous voice vote.

12) Letters / phone calls / e-mails

a. Faulks Brothers has fixed many pot holes.

b. Railroad describes a crossing that is deficient. Table to when more information is received.

c. Resident parking on the road at night at E518 Rieben Road. Send a certified letter to resident to inform them they are parking hazardously. Phil Durrant mentioned 1813 King Road with similar issue consider sending a certified letter.

13) Bills

A motion by Craig Nelson seconded by Phillip Durrant to pay bills. Motion carried by unanimous voice vote.

a. Treasurer to pay bills to save “late payment” fee

- i. A motion by Craig Nelson seconded by Phillip Durrant to pay all bills in a timely fashion to avoid late fees. Motion carried by unanimous voice vote.

b. Approve to pay election workers for WVH and April 4, 2017

Motion by Phillip Durrant and seconded by Craig to pay all bills related to the Spring Election. Motion carried by unanimous vote.

Adjournment: A motion by Phillip Durrant seconded by Craig Nelson to adjourn at 9:07 pm. Motion carried by unanimous voice vote.

Submitted by: Julie Leaf

Posted March 21, 2017 @ Farmington Town Hall & Website www.farmington-waupaca.com